

DEPARTMENT OF  
HOMELAND SECURITY

U.S. Customs and  
Border Protection

**SPECIAL**

**ADDRESS**

**NOTIFICATION**

**Note:** A Report of Importer Number (CBP 5106) must be on file for each Importer Number appearing on this form.

I request that: (Mark only one code )

**10**  Bills, Refunds and  
Notices of Liquidation

**40**  Bills and Notices

**34**  Checks and Notices

**20**  Checks for Refunds or  
Drawback only

**23**  Bills and Checks

**30**  Bills Only

**24**  Notices of Liquidation only

be addressed to the undersigned in care of the agent whose Importer Number is shown below whenever it appears as Reference Number on an Entry Summary (CBP 7501) for which I am (my organization is) the Importer of Record.

Agent's Name \_\_\_\_\_ Agent's Number \_\_\_\_\_  
(Show hyphens)

My (organization's) Importer No.  
(Show hyphens)

- Principal  
 Member of Firm  
 \_\_\_\_\_ of the Corp.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Title)

CBP Form 4811 (10/01)